

Federal Information Processing Standards Code Billing Guidance

Children’s Home and Community Based Services (HCBS) and Child and Family Treatment and Support Services (CFTSS) must include the **applicable Federal Information Processing Standards (FIPS)/Proxy Locator Code** on all claims effective December 1, 2023. This billing change pays claims based upon the county in which services were provided. This update aligns with the Centers for Medicare and Medicaid Services (CMS) billing requirements, which dictate that services must be reimbursed based on the location of service delivery.

Electronic Claims

Electronic claims for CHCBS and CFTSS services must include Value Code 24 and the Rate Code for service into the 39A field, and Value Code 85 with the applicable 5-digit FIPS code from Table 1 in field 40A.

Paper Claims

Paper claims for CHCBS and CFTSS services must include Value Code 24 and the Rate Code for the service in the 39A field, and Value Code 61 with the applicable 3-digit Proxy Locator Code from Table 1 in the field 40A.

For services rendered via telehealth, the FIPS/Proxy Locator Code included in the claim should represent the county where the patient was during service delivery. Whether the services are onsite or offsite, the county where they were rendered will determine the appropriate code for claiming. NYS assigned a FIPS code (for electronic claims) and a proxy locator code (for paper claims) to each county in the state. The table below outlines the applicable codes by county.

Table 1: FIPS and Proxy Locator Codes

FIPS Code	County	Proxy Locator	Rate Region
36001	Albany	901	Upstate
36003	Allegany	902	Upstate
36005	Bronx	958	Downstate
36007	Broome	903	Upstate
36009	Cattaraugus	904	Upstate
36011	Cayuga	905	Upstate
36013	Chautauqua	906	Upstate
36015	Chemung	907	Upstate
36017	Chenango	908	Upstate
36019	Clinton	909	Upstate
36021	Columbia	910	Upstate
36023	Cortland	911	Upstate
36025	Delaware	912	Upstate
36027	Dutchess	913	Downstate
36029	Erie	914	Upstate
36031	Essex	915	Upstate
36033	Franklin	916	Upstate
36035	Fulton	917	Upstate
36037	Genesee	918	Upstate
36039	Greene	919	Upstate
36041	Hamilton	920	Upstate
36043	Herkimer	921	Upstate

36045	Jefferson	922	Upstate
36047	Kings (Brooklyn)	959	Downstate
36049	Lewis	923	Upstate
36051	Livingston	924	Upstate
36053	Madison	925	Upstate
36055	Monroe	926	Upstate
36057	Montgomery	927	Upstate
36059	Nassau	928	Downstate
36061	New York (Manhattan)	960	Downstate
36063	Niagara	929	Upstate
36065	Oneida	930	Upstate
36067	Onondaga	931	Upstate
36069	Ontario	932	Upstate
36071	Orange	933	Downstate
36073	Orleans	934	Upstate
36075	Oswego	935	Upstate
36077	Otsego	936	Upstate
36079	Putnam	937	Downstate
36067	Onondaga	931	Upstate
360081	Queens	961	Downstate
36083	Rensselaer	938	Upstate
36085	Richmond (Staten Island)	962	Downstate
36087	Rockland	939	Downstate
36091	Saratoga	941	Upstate
36093	Schenectady	942	Upstate
36095	Schoharie	943	Upstate
36097	Schuyler	944	Upstate
36099	Seneca	945	Upstate
36089	St. Lawrence	940	Upstate
36101	Steuben	946	Upstate
36103	Suffolk	947	Downstate
36105	Sullivan	948	Downstate
36107	Tioga	949	Upstate
36109	Tompkins	950	Upstate
36111	Ulster	951	Downstate
36113	Warren	952	Upstate
36115	Washington	953	Upstate
36117	Wayne	954	Upstate
36119	Westchester	955	Downstate
36121	Wyoming	952	Upstate
36123	Yates	957	Upstate

New York State Guidance

- September 5, 2023: **Updates to Billing Requirements for Children’s HCBS, CFTSS, and 29-I OLHRS Memo**
- October 26, 2023: *Frequently Asked Questions Regarding Billing Updates for Children’s HCBS, CFTSS, and 29-I OLHRS*
- October 27, 2023: *Clarification Regarding the Billing Requirement Changes for Article 29-I Health Facilities Other Limited Health Related Services (OLHRS)*
- November 21, 2023: **Changes to Billing Requirements for Children’s HCBS and CFTSS FAQ**
- November 27, 2023: *Notification of Updated Children’s Waiver Home and Community Based Services (HCBS) Rate Sheet for Services Provided in Designated Rural Counties*
- **HCBS Provider Manuals and Rates (ny.gov)**
- **Children and Family Treatment and Support Services (ny.gov)**
- **CHCBS Rate Sheet (ny.gov)**
- MCTAC Billing Tool

Contact your **Behavioral Health Professional Relations Representative** with questions.